



CONTROLLED SUBSTANCE DISPENSING CHECKLIST

- ✓ **CHECK K-TRACS** data for multiple prescribers, inconsistent or early fills, and method of payment
- ✓ **EVALUATE RISK FACTORS** of addiction and overdose to promote patient safety
- ✓ **ASSESS PRESCRIPTIONS** thoroughly for “red flags” that may indicate patients could be struggling with a substance use disorder or diverting medications
- ✓ **AVOID JARGON** when speaking with patients and provide written materials they can refer to later
- ✓ **ASK PATIENTS** to repeat or teach back the information you provided to verify they have a clear understanding
- ✓ **EXPLAIN SAFETY** of storing and disposing of unused medications to prevent diversion or misuse

MORE GUIDANCE AVAILABLE AT [KTRACS.KS.GOV/PHARMACISTS](https://www.ktracs.ks.gov/pharmacists)